



Latexo ISD is currently seeing a **Licensed Vocational Nurse**.

Latexo ISD is a 2A district with two campuses. PK-6th grades are located on the elementary campus and 7th-12th grades are located on the high school campus. Latexo is a district of high expectations. We are a District of Innovation and pride ourselves in a 4 Day school week.

Job responsibilities will be dependent on the applicant's certification and experience and will include the general areas of: providing nursing services; instruction and health education; consultation and communication with parent, physicians, and community; maintain clerical reports and records; complying with federal and state laws; maintaining and ordering needed supplies and equipment; and supervising health-clinic aides. This is a full time position.

BASELINE OF DUTIES REQUIRED OF ALL APPLICANTS

- * Provide appropriate emergency care of illness or injury to students and staff in accordance with school district policy and procedure, and as directed by the RN.
- * Assist in the control of communicable diseases according to procedures.
- * Administer oral, inhaled, and topical medications to the students as delegated by the RN.
- * On receiving new medication with prescriber's written order and parent's permission, notifying the RN.
- * Consulting with RN regarding dosage, schedule for administration, side effects, expected effects, and other pertinent data regarding medication.
- * Keeping accurate records of medications brought to the Health Office and records each administration of medication on the individual Student Medication Record.
- * Maintaining confidentiality of information learned regarding students and their families.
- * Notifying RN and building principal of serious incidents, significant health problems, referrals, and possible child abuse.
- * Performing health-related work delegated or required to accomplish the objectives of the total school program.
- * Engaging in appropriate communication, and procuring correct documentation.
- * Maintaining the health office, including: assuming responsibility for maintaining a neat and orderly environment, following district policy regarding the cleaning of cots and equipment, following district policy regarding infection-control measures, and monitoring inventory of supplies and ordering needed supplies.

LVN must have one year experience in a health-related position.

Salary is based on the Latexo ISD Salary Scale.

Benefits include Insurance, TRS retirement, life insurance policy, Teladoc.

Please submit application and resume to Ashley Shoemake at ashoemake@latexoisd.net or mail to Latexo ISD, Attn: Ashley Shoemake, P O Box 975, Latexo, Texas 75849. For more information call Ashley Shoemake at 936-544-5664 x2402.